

The FTCC website – Getting started

October 2026



Everything the club does online happens on **ftcc.club**: joining, choosing your password, registering the covers you receive and starting chains of your own.

Already on the club list, with a member number? Start at chapter 1. New to the club? Chapter 0 shows how to join.

The website in your language: at the bottom of every page, click the language you want. Your choice is remembered, and you can also change it in **My profile**.

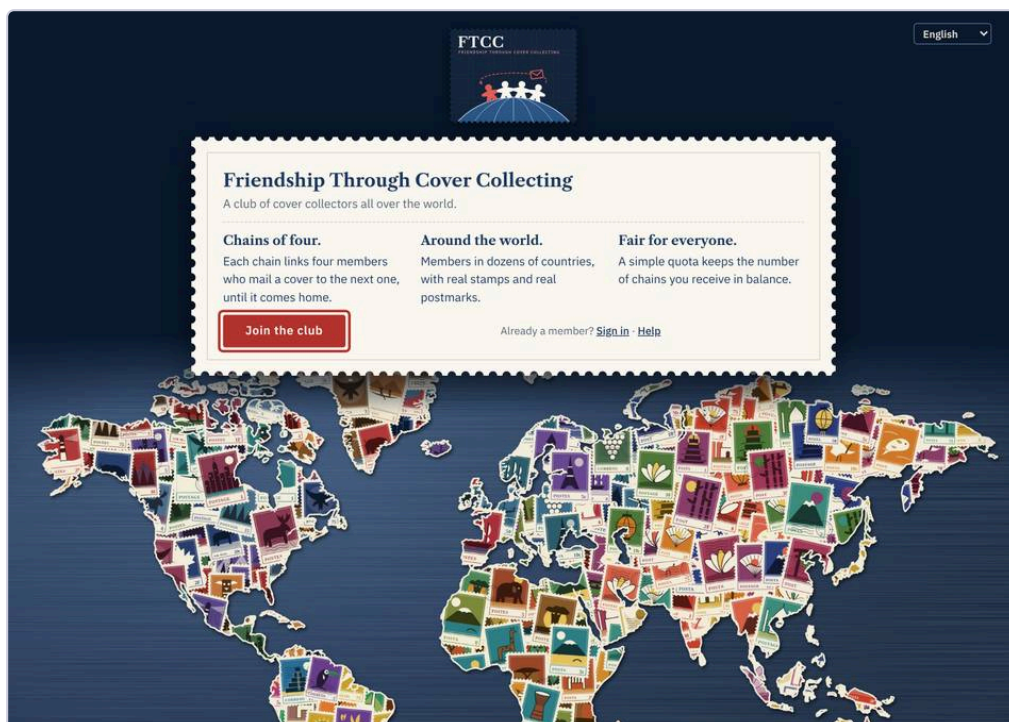
The website knows two kinds of chains:

- **Old chains**, started on paper before the website. They have no code: you register them with their name only.
- **New chains**, created on the website. Every envelope carries a 6-digit code, written on the form next to the sender's name.

0. New to the club?

If you are not an FTCC member yet, start here. Members who already have a member number can go straight to chapter 1: their account exists.

Step 1. Go to **<https://ftcc.club>** and click **Join the club**.



Step 2. Fill in your name, your email address, your postal address and a password, then accept the club rules and click **Sign up**. Your address is only ever shown to the member who has to mail you a cover.

Step 3. Join the **FTCC Facebook group** as well, with the button on the same page. Club life happens there, and it is how the admins get to know you.

Step 4. Your account then waits for an admin to check it. You will get an email with your **member number** and your **OM code**, the short code that names the chains you start.

Step 5. Sign in, open **My profile** and tick the themes you collect: the members who build a chain use them to choose who takes part.

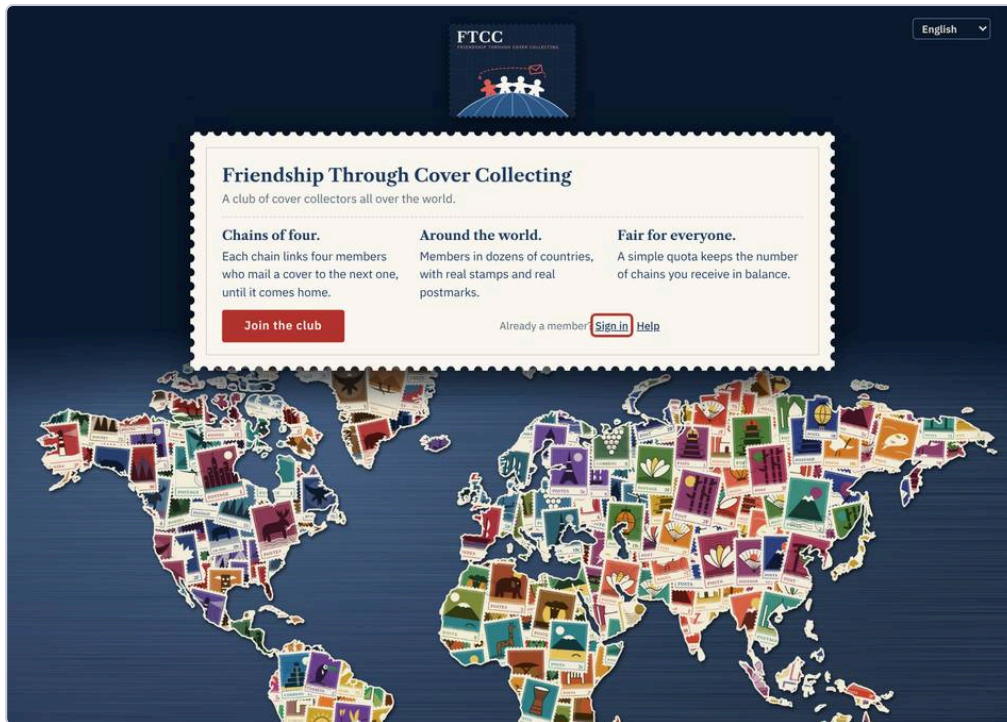
Step 6. Your first four chains are **test chains**: an admin starts them for you and you are their OM. Post each cover quickly, and once the four have moved on you become a full member, free to start your own chains.

1. Signing in for the first time

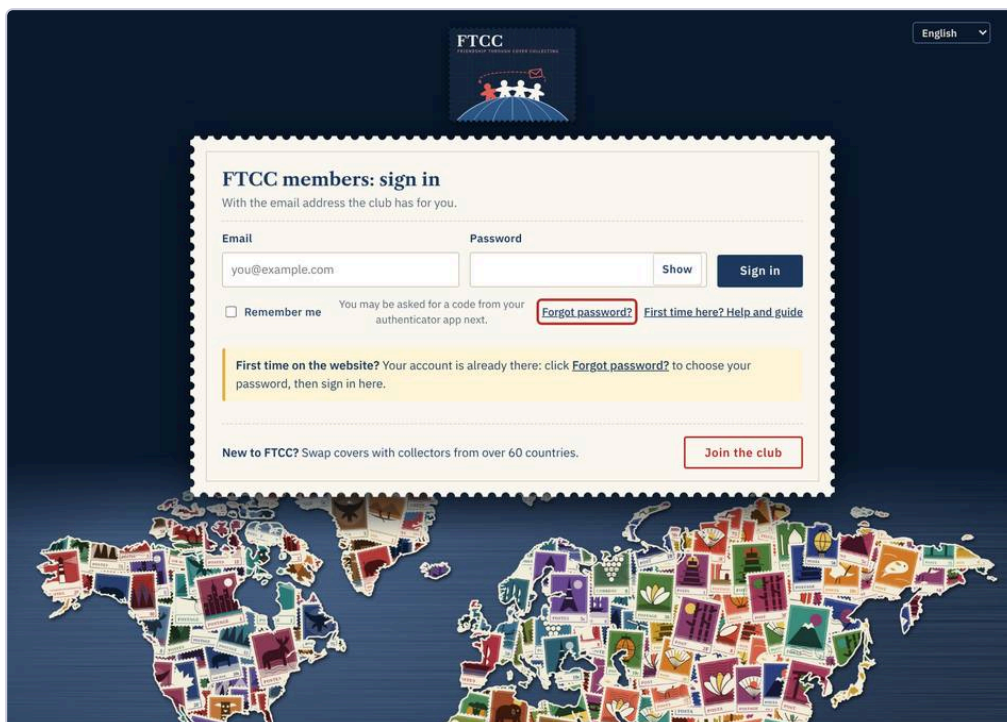
You have no password yet, so your first visit starts with **Forgot password?**. Use the email address the club has for you (the one on the club list).

On the pictures, a **red frame** shows where to click. They use an example member, Margaret Wilson.

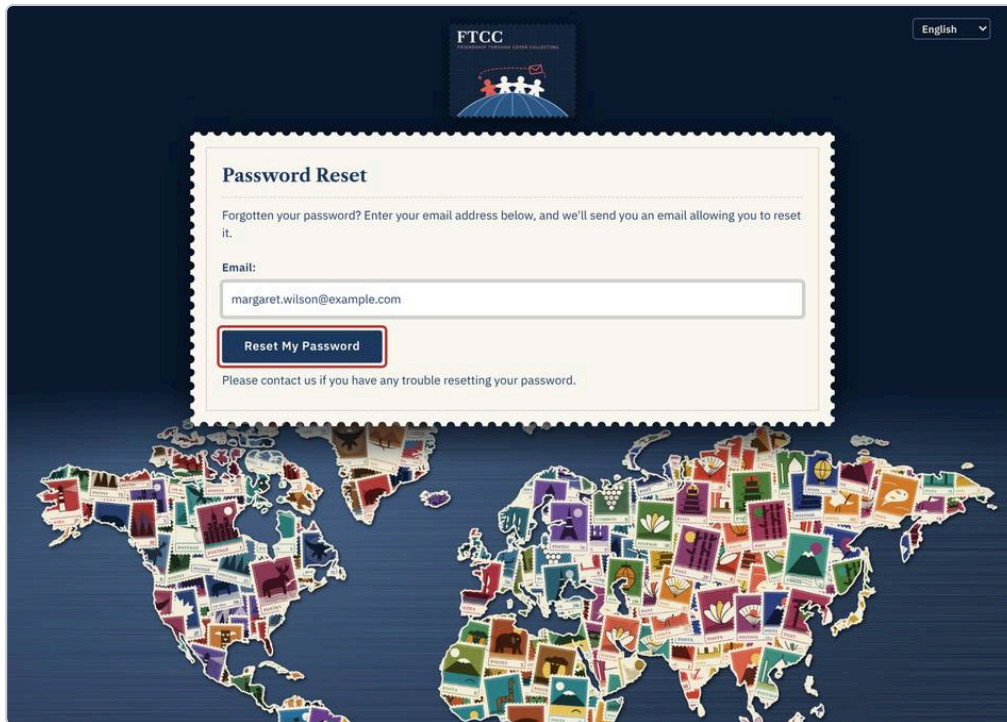
Step 1. Go to **<https://ftcc.club>** and click **Sign in**.



Step 2. Click **Forgot password?** under the sign-in fields.



Step 3. Type your email address and click **Reset my password.**

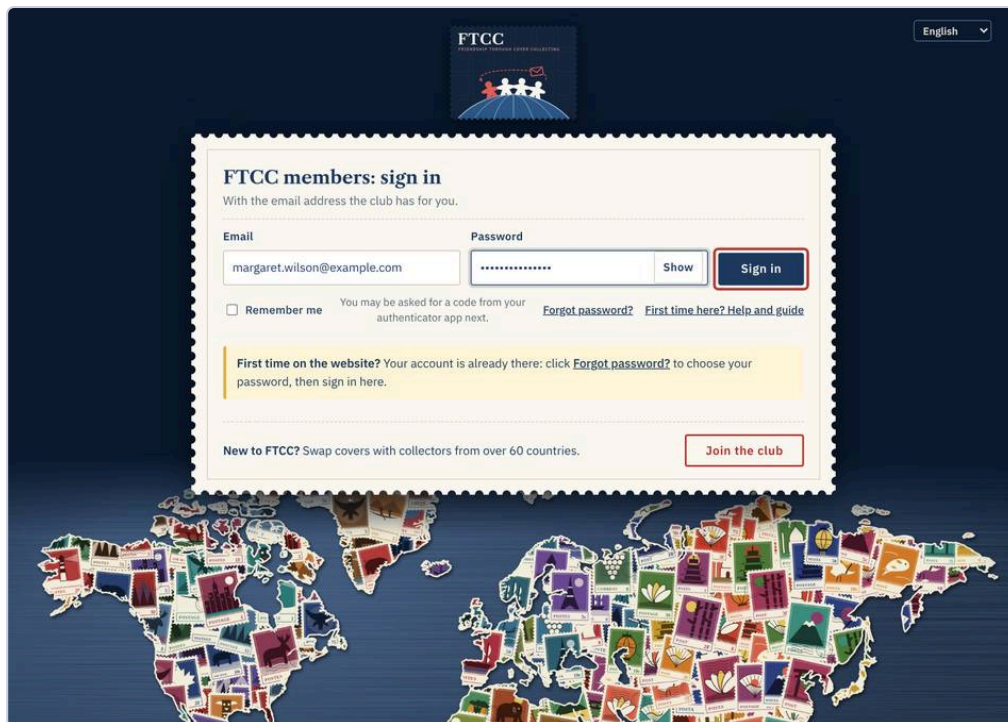


Step 4. Open the email from **no-reply@ftcc.club** and click the link it contains. Look in your spam folder if nothing has arrived after a few minutes.

Step 5. Choose a password of at least 8 characters, type it twice, then click **Change password**.



Step 6. Go back to **Sign in**, type your email and your new password, then click **Sign in**. Tick **Remember me** on your own computer or phone to stay signed in.

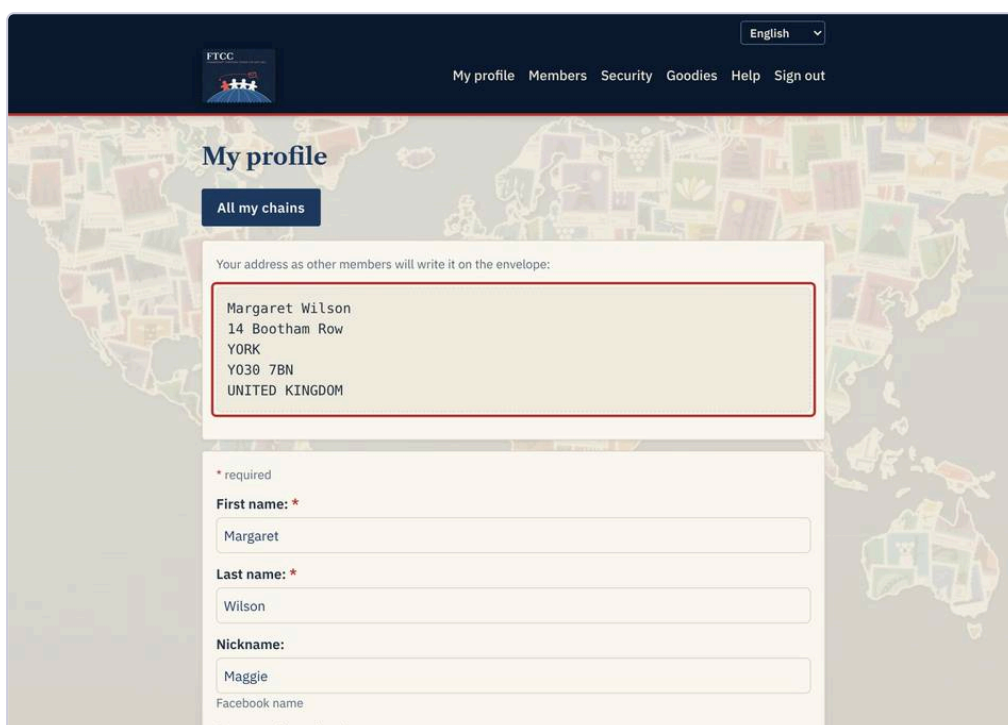


If the website says there is no account for that address, the club has another address for you: write to an admin (see the help at the end).

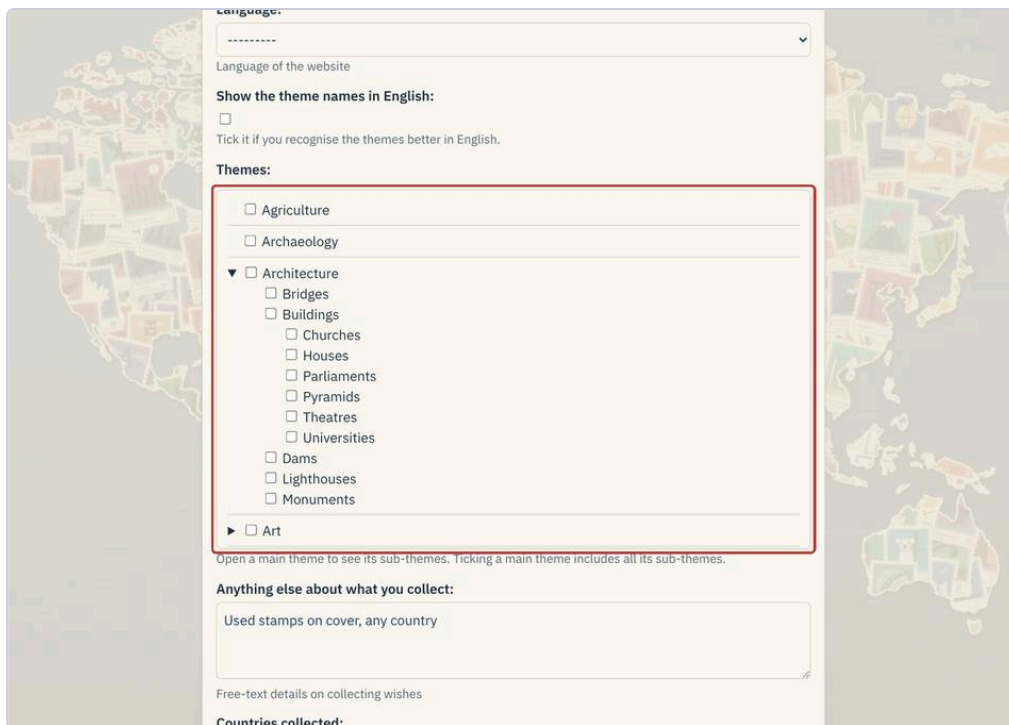
2. Checking your profile

Your address and your themes come from the old club list: check them once. Other members will copy your address exactly as the website shows it.

Step 1. Click **My profile** in the top menu. The box at the top shows your address as other members will write it on the envelope. Correct the fields underneath if needed (street, postcode, city, country).



Step 2. Under **Themes**, click the small arrow next to a main theme to open it, then tick what you collect. Ticking a main theme includes all its sub-themes.



Language:

Language of the website

Show the theme names in English:
☐
Tick it if you recognise the themes better in English.

Themes:

- ☐ Agriculture
- ☐ Archaeology
- ▼ ☐ Architecture
 - ☐ Bridges
 - ☐ Buildings
 - ☐ Churches
 - ☐ Houses
 - ☐ Parliaments
 - ☐ Pyramids
 - ☐ Theatres
 - ☐ Universities
 - ☐ Dams
 - ☐ Lighthouses
 - ☐ Monuments
- ▶ ☐ Art

Open a main theme to see its sub-themes. Ticking a main theme includes all its sub-themes.

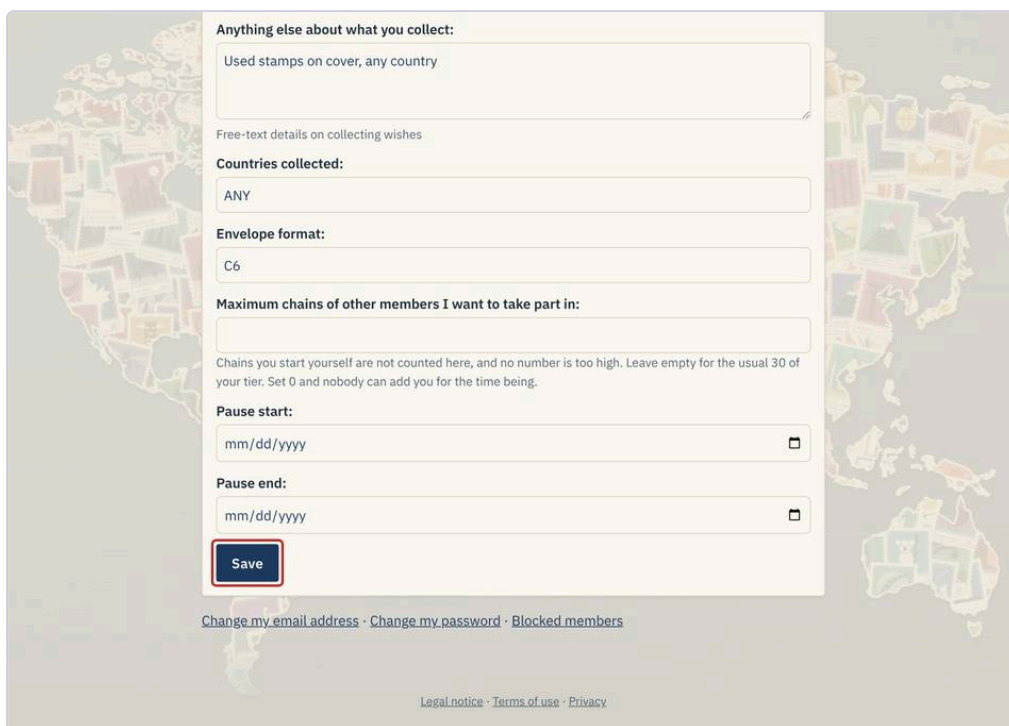
Anything else about what you collect:
Used stamps on cover, any country

Free-text details on collecting wishes

Countries collected:

Tip: tick your themes in that list rather than typing them as text. When a member starts a chain, the search by theme only finds the themes ticked in the list. Keep the free text box for the details the list does not have.

Step 3. Add your wishes, the countries you collect and your envelope format if you like, then click **Save** at the bottom of the page.



Anything else about what you collect:
Used stamps on cover, any country

Free-text details on collecting wishes

Countries collected:
ANY

Envelope format:
C6

Maximum chains of other members I want to take part in:

Chains you start yourself are not counted here, and no number is too high. Leave empty for the usual 30 of your tier. Set 0 and nobody can add you for the time being.

Pause start:
mm/dd/yyyy

Pause end:
mm/dd/yyyy

Save

[Change my email address](#) · [Change my password](#) · [Blocked members](#)

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If a red box on your home page asks you to check your address, it goes away as soon as you have saved your profile once.

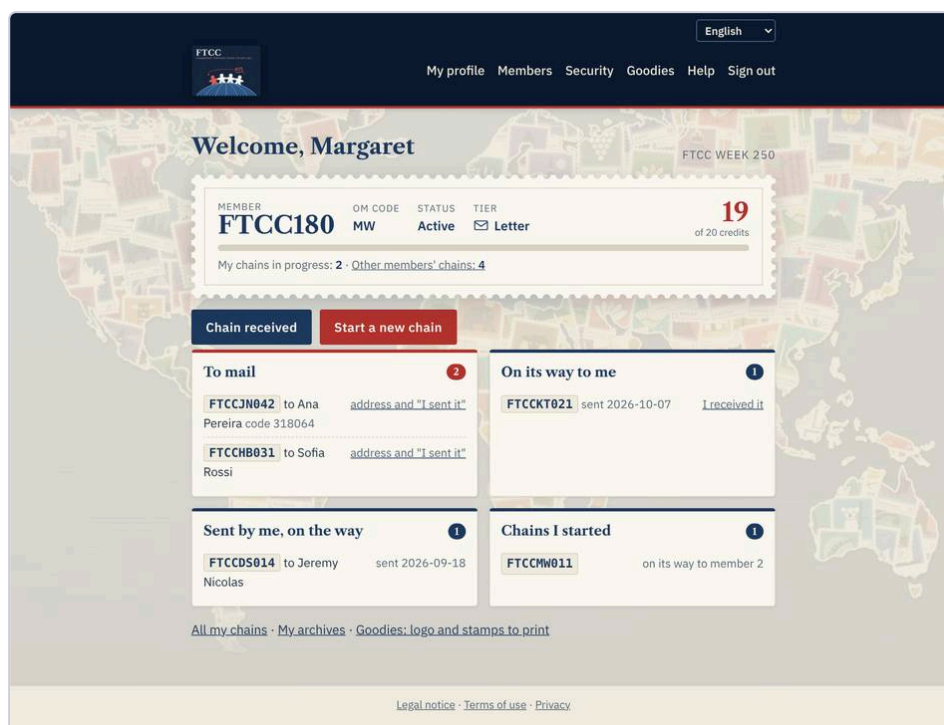
Two more settings sit on the same page:

- **How many chains of other members** you want to take part in at the same time: lower it if you want fewer chains for a while.
- **The pause:** give a start and an end date (holidays, a busy month) and nobody can add you to a new chain during that time.

Optional: **Security** in the menu lets you add an authenticator app (Google Authenticator, Microsoft Authenticator and the like) for more protection. It is only compulsory for admins.

3. Your home page

After signing in you land on your home page. Everything you do with chains starts here.



- **Your member card**, at the top, shows your member number, your OM code, your status and your credits. The big red figure says how many more chains you can join or start.
- **Chain received**: the button to use as soon as an envelope arrives.
- **Start a new chain**: the red button to start a chain (shown when your credits allow it).
- **To mail**: the chains you have to pass on. The box turns red when one of them is waiting.
- **On its way to me**: the chains sent to you.
- **Sent by me, on the way**: the chains you have posted.
- **Chains I started**: your own chains under way.

Click a chain number to open its page with the whole route.

How credits work: your card reads, for example, 5 of 12 credits, and underneath "My chains in progress: 3 · Other members' chains: 4". 12 is everything you hold, 3 and 4 make 7 covers still travelling that each hold a credit, and 5 is what is left to enter one more chain. Every chain costs one credit, your own or another member's; you get two credits back as soon as the next member registers the cover you sent them, and two more when your own chain comes home. If you have no credit available, they are all travelling: either a cover is with you waiting to be posted, or you are in a chain that has not reached you yet.

How the paper form works

Every chain of the website travels with a printed form (in English, for every country). It lists the creator and the three members, one line each, with a **Code** column. Each sender writes their code on their own line before posting the envelope.

When the creator prints the form, the first code is already printed on their line:

FTCC · FTCCMW002

Friendship Through Cover Collecting. When you receive this envelope, sign in on **ftcc.club**, enter the chain name and the last code below. You will then see who to mail it to and get your own code: write it in your row.

Step	Sent by	Code
1	FTCC501 Margaret Wilson	1 2 4 6 7 5
2	FTCC502 Hans Becker	
3	FTCC503 Sofia Rossi	
4	FTCC506 Lars Nilsson	

Printed for you: the code for member 1. Nothing to write in your own row.

Member 1 registers the chain on the website and gets a new code. Before passing the envelope on, they write that code by hand on **their own line**:

FTCC · FTCCMW002

Friendship Through Cover Collecting. When you receive this envelope, sign in on **ftcc.club**, enter the chain name and the last code below. You will then see who to mail it to and get your own code: write it in your row.

Step	Sent by	Code
1	FTCC501 Margaret Wilson	1 2 4 6 7 5
2	FTCC502 Hans Becker	402 817
3	FTCC503 Sofia Rossi	
4	FTCC506 Lars Nilsson	

Member 1 (Hans) writes the code the website gave him in HIS row, then mails the envelope.

When the envelope reaches you, type on the website the **last code written on the form** (the lowest filled line). Here, Sofia would type **402817**. Then write your new code on your line, and so on until the chain comes home.

Old paper chains keep their old form and have no code.

4. Registering a chain you received

Register every envelope the day it arrives: the sender and the creator then know it got there, and you see who to send it to next.

Step 1. On your home page, click **Chain received**.

The screenshot shows the FTCC website interface. At the top, there's a dark blue header with the FTCC logo, a language dropdown set to 'English', and navigation links: 'My profile', 'Members', 'Security', 'Goodies', 'Help', and 'Sign out'. Below the header, a large map of the world serves as a background. A 'Welcome, Margaret' banner is displayed, along with 'FTCC WEEK 250'. A user profile card for 'MEMBER FTCC180 MW' shows 'Active' status, 'Letter' tier, and '19 of 20 credits'. It also indicates 'My chains in progress: 2' and 'Other members' chains: 4'. Two main buttons are visible: 'Chain received' (highlighted in red) and 'Start a new chain'. Below these, there are four panels: 'To mail' (with 2 items), 'On its way to me' (with 1 item), 'Sent by me, on the way' (with 1 item), and 'Chains I started' (with 1 item). Each panel lists chain codes, names, and dates. At the bottom, there are links for 'All my chains', 'My archives', and 'Goodies: logo and stamps to print'.

Step 2. In **Chain name**, type the name written on the form, for example **FTCCHB031**.

Step 3. For an **old paper chain**, leave **Code** empty and click **I received it**.

English

My profile Members Security Goodies Help Sign out

I received a chain

Enter the chain name and the last code written on the form. You will then see who to mail it to next and get your own code. You can send it on later: click "I sent it" on the chain page when you do. Chains started before the website have no code: just enter their name.

Chain name:

As written on the form, e.g. FTCCJN010

Code:

The 6-digit code written by the member who mailed it to you. Old chains have none: leave it empty.

Chain received

After 5 wrong codes, entry is locked for an hour. If the code cannot be read, ask an admin.

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For a **new chain of the website**, also type the 6-digit code written on the form next to the name of the member who sent it to you, then click **I received it**.

English

My profile Members Security Goodies Help Sign out

I received a chain

Enter the chain name and the last code written on the form. You will then see who to mail it to next and get your own code. You can send it on later: click "I sent it" on the chain page when you do. Chains started before the website have no code: just enter their name.

Chain name:

As written on the form, e.g. FTCCJN010

Code:

The 6-digit code written by the member who mailed it to you. Old chains have none: leave it empty.

Chain received

After 5 wrong codes, entry is locked for an hour. If the code cannot be read, ask an admin.

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The website then opens the page of the chain with the address of the next member. You do not have to post it the same day: it waits under **To mail** on your home page until you click **I sent it** (next part).

If you are the creator and the chain comes back to you, registering it finishes the chain and files it in **My archives**.

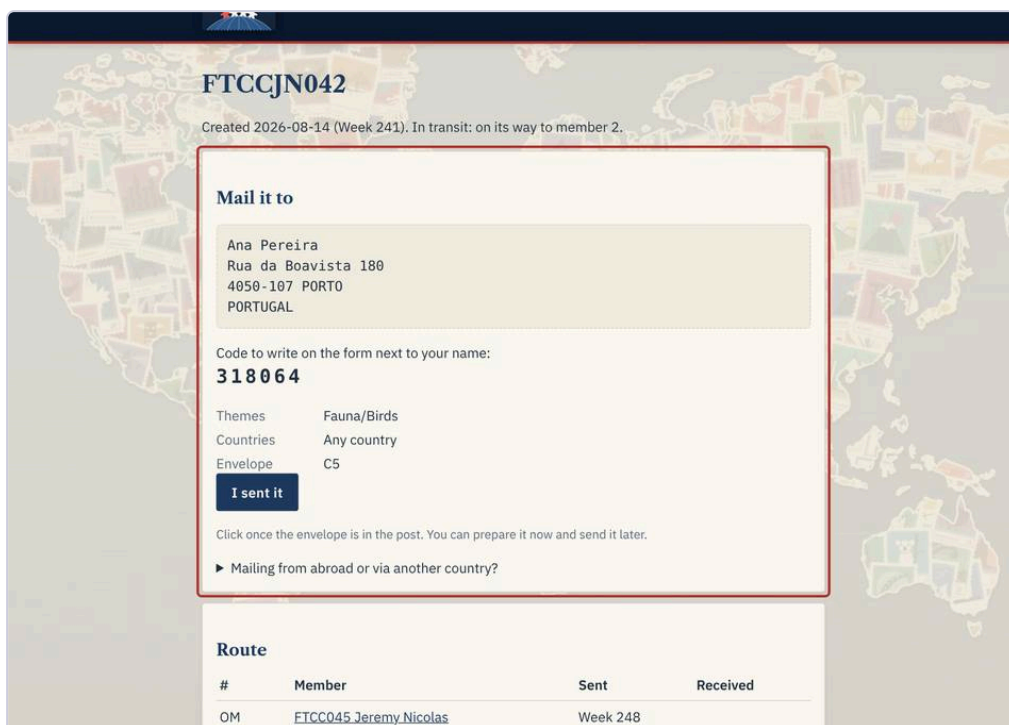
A chain archived in the old records can still turn up in your letter box. Register it the same way: it becomes active again.

5. Sending the chain to the next member

Addresses are only shown on the website, and only to the member who has to post the envelope.

Step 1. On your home page, under **To mail**, click the number of the chain. (Just after registering a chain, that page opens by itself.)

Step 2. Copy onto the envelope the address shown under **Mail it to**, exactly as it is written. For a chain of the website, write on the form, next to your name, the code shown on the page. Old paper chains have no code. Have a look as well at the themes and the envelope format of the next member on the same page.



FTCCJN042
Created 2026-08-14 (Week 241). In transit: on its way to member 2.

Mail it to

Ana Pereira
Rua da Boavista 180
4050-107 PORTO
PORTUGAL

Code to write on the form next to your name:
318064

Themes: Fauna/Birds
Countries: Any country
Envelope: C5

I sent it

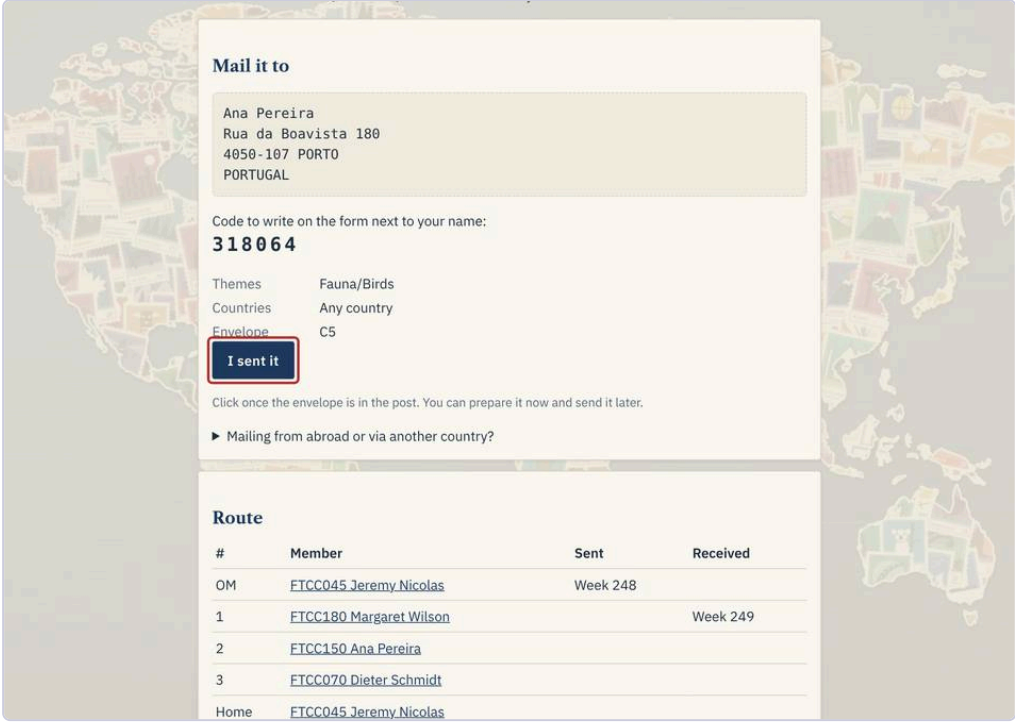
Click once the envelope is in the post. You can prepare it now and send it later.

► Mailing from abroad or via another country?

Route

#	Member	Sent	Received
OM	FTCC045 Jeremy Nicolas	Week 248	

Step 3. Post the envelope, then click **I sent it**. You can prepare an envelope now and post it later: click that button only once it really is in the post.



Mail it to

Ana Pereira
Rua da Boavista 180
4050-107 PORTO
PORTUGAL

Code to write on the form next to your name:
318064

Themes Fauna/Birds

Countries Any country

Envelope C5

I sent it

Click once the envelope is in the post. You can prepare it now and send it later.

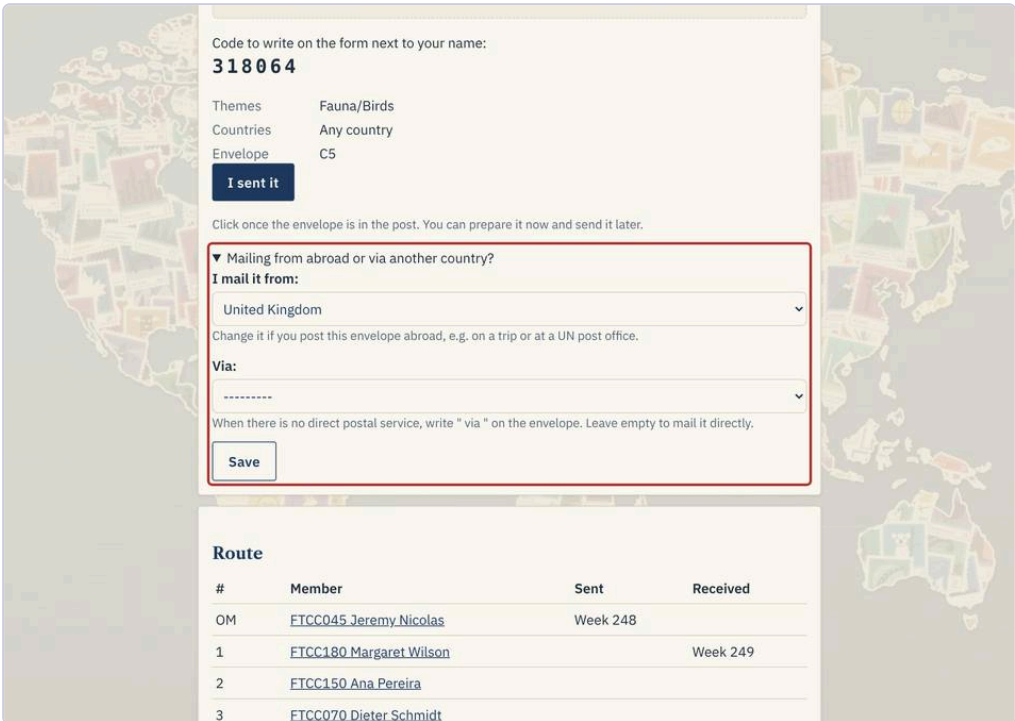
► Mailing from abroad or via another country?

Route

#	Member	Sent	Received
OM	FTCC045 Jeremy Nicolas	Week 248	
1	FTCC180 Margaret Wilson		Week 249
2	FTCC150 Ana Pereira		
3	FTCC070 Dieter Schmidt		
Home	FTCC045 Jeremy Nicolas		

Posting from another country, or "via"? Click **Mailing from abroad or via another country? on the page of the chain:**

- **I mail it from:** change it if you post the envelope abroad, for example on a trip or at a UN post office (New York, Geneva, Vienna).
- **Via:** when there is no direct postal service between two countries, choose a country to write "<country> VIA <other country>" on the envelope. The address on the page is updated.
- Click **Save**.



Code to write on the form next to your name:
318064

Themes Fauna/Birds

Countries Any country

Envelope C5

I sent it

Click once the envelope is in the post. You can prepare it now and send it later.

▼ Mailing from abroad or via another country?

I mail it from:

United Kingdom ▼

Change it if you post this envelope abroad, e.g. on a trip or at a UN post office.

Via:

----- ▼

When there is no direct postal service, write " via " on the envelope. Leave empty to mail it directly.

Save

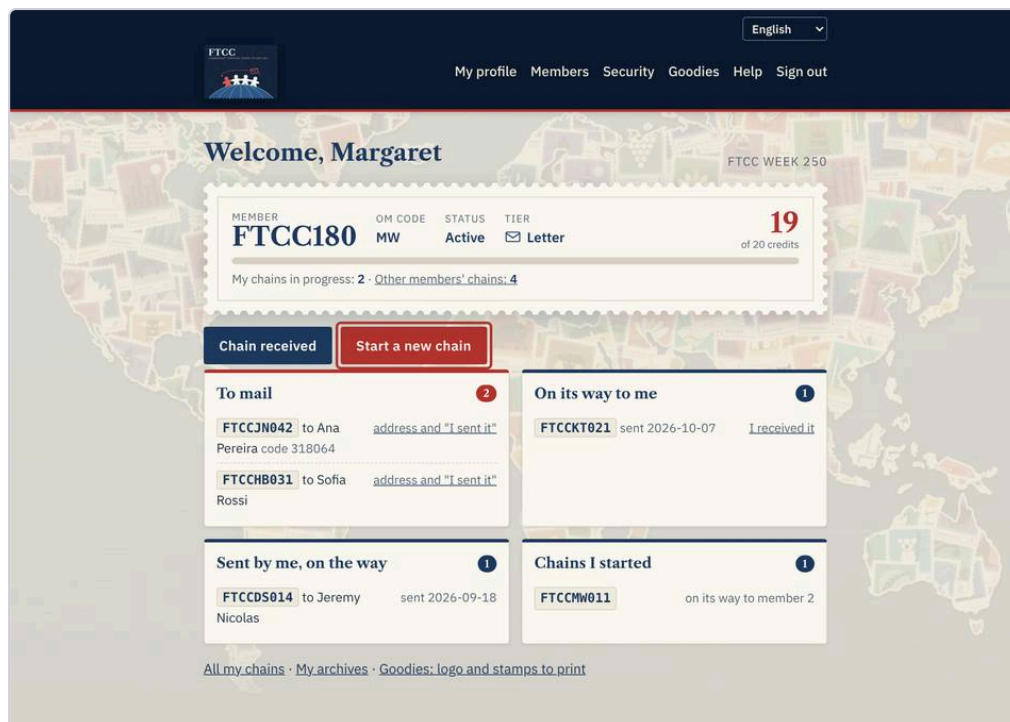
Route

#	Member	Sent	Received
OM	FTCC045 Jeremy Nicolas	Week 248	
1	FTCC180 Margaret Wilson		Week 249
2	FTCC150 Ana Pereira		
3	FTCC070 Dieter Schmidt		

6. Starting a new chain

The website gives your chain its number on its own (your OM code followed by the next free number) and only offers the members you are allowed to pick.

Step 1. On your home page, click **Start a new chain**.



Step 2. If you will post the envelope from another country, change **I mail it from** at the top of the page and click **Change**.

Step 3. Find member 1: search by name, nickname, member number or OM code, or choose a country or a theme, then click **Search**. Tick **Lowest quota first** to help the members who receive few chains. Click **Pick** next to the member you want. If there is no direct mail to their country, choose a **via** country first.

Country:

Theme:

A main theme includes all its sub-themes.

Lowest quota first: ☐

[Search](#)

Only members you can pick for this position are listed: active, not paused, with quota left and no block. When there is no direct postal service, choose a country to write "via" on the envelope.

FTCC090 Carlos Gomez Spain · quota 20 · C6 Sport/Football Countries: Any country	Pick
FTCC003 Henrik Lundgren Sweden · quota 20 · C5 Flora/Flowers Countries: Any country	Pick
FTCC045 Jeremy Nicolas France · quota 20 · C6 Fauna/Birds Countries: Any country	Pick
FTCC150 Ana Pereira Portugal · quota 20 · C5 Fauna/Birds	Pick

Step 4. Do the same for members 2 and 3. The same member may appear twice, but never in two places in a row. **Remove the last member** undoes a choice. Once the three members are picked, click **Create the chain**.

English

My profile Members Security Goodies Help Sign out

New chain

Creator	You (MW)
Member 1	FTCC090 Carlos Gomez Spain
Member 2	FTCC180 Margaret Wilson United Kingdom
Member 3	FTCC090 Carlos Gomez Spain
Then	back to you

[Remove the last member](#)

Creating the chain reserves one credit for you and for each member. You will then get member 1's address and code 1.

[Create the chain](#)

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Step 5. On the page of the chain, click **Print the form** and print it: your code is already on it. Put it in the envelope with your cover and post it to member 1. Then click **I sent it**.

40126 BOLOGNA
ITALY

Code to write on the form next to your name:
640238

Themes Art/Paintings
Wishes Covers with pictorial cancels
Countries Any country
Envelope C6

I sent it

Click once the envelope is in the post. You can prepare it now and send it later.

► Mailing from abroad or via another country?

Print the form

Route			
#	Member	Sent	Received
OM	FTCC180 Margaret Wilson		
1	FTCC112 Sofia Rossi		
2	FTCC070 Dieter Schmidt		
3	FTCC130 Priya Sharma		
Home	FTCC180 Margaret Wilson		

Starting a chain holds one credit for you and one for every member, so the button only appears while you have credits left.

As soon as you start chains on the website, start all your new chains there rather than on paper, so that numbers never clash.

7. Problems and help

Problem	What to do
No reset email	Wait a few minutes and look in your spam folder. Still nothing: ask an admin which address the club has for you.
The website does not know a paper chain	It was probably started after the last update of the club list. The admins add the new paper chains every week: try again a few days later.
The code on the form cannot be read	Ask an admin: they can see the code on the website.
"Too many wrong codes"	After 5 wrong codes, typing is blocked for an hour. Check the name of the chain and the code, then try again later.
A member cannot be picked	They are inactive, paused, out of credits, blocked, or in a country with no postal service from yours. Try another member or a via country.
Your address or your name is wrong	Correct it in My profile and click Save .

Admins: Henrik Lundgren (FTCC003) and Jeremy Nicolas (FTCC045). Need a hand? Send one of them a message on Messenger: you will find them in the FTCC Facebook group. The Help page of the website (Help menu) gives the same contacts.